



# LEVEN IN BLOOM

## CONSTITUTION

### 1 Name

The name of the Group will be Leven In Bloom

### 2 Objectives of the Group

- To make Leven an even better place to live, work and grow up in
- To promote and create cleaner, greener surroundings
- To create and foster a sense of community through improvement of public spaces and positive interaction between community members
- To engender an increase in civic pride and sense of community empowerment by engaging people in the improvement of their own community
- To work towards safer environments for the enjoyment of local people and visitors to Leven
- To enable long term improvement of the environment by addressing issues such as sustainability, resource management, recycling, conservation, litter & graffiti reduction, green space development and other sustainable practices.
- To reduce anti-social behaviour
- To stimulate the local economy through increased commercial enterprise and increased tourism
- Regeneration of run down and/or disadvantaged areas
- To stimulate voluntary work and co-operation between community groups

### 3 Representation

Membership of the Leven In Bloom Management Committee, any of its sub-groups or associated volunteer helpers shall be sought from any individual or group representative, from either public, retail, industrial, commercial, private, secular or voluntary sectors; they may or may not represent a group, body or organisation from within the Parish of Leven or surrounding area. Officers of East Riding of Yorkshire Council and Leven Parish Council will also be invited to be members of the Management Committee. Acceptance of the constitution and regular attendance/activity will constitute membership.



#### **4 Meetings**

Meetings will be open to the public.

The Group will meet regularly throughout the year, at least quarterly with additional meetings as required.

Annually, the Group will elect a Chairman, Vice-Chairman, Treasurer and Secretary, normally in **March**, and this will be the Annual General Meeting.

#### **5 Voting**

All members will have an equal voting right. Voting will be by show of hands. In the event of an equality of votes, the Chairman will have the casting vote.

#### **6 Quorum**

The Quorum of the meeting will be **three**

#### **7 Chairman & Vice-Chairman**

A Chairman and Vice-Chairman will be elected annually (normally in April).

The Chairman, if present, must preside at meetings. If the Chairman is not present, the Vice-Chairman must preside.

In the event of the Chairman's position becoming vacant mid-term, the Vice-Chairman will take over the position. If this is not possible, an election will take place.

In the event of the Vice-Chairman's position becoming vacant, an election will be held for a replacement.

#### **8 The Group's Finances**

The Treasurer will carry out the functions of the Responsible Financial Officer.

The Treasurer will make known the financial position of the Group at every meeting.

All transactions will be made through the bank account operated by the Leven In Bloom Committee. This will be a 'Community Organisation' Bank Account held at the NatWest Branch in Beverley.

The accounts of the Group will be audited annually by an Independent Auditor.



## **9 Minutes Secretary**

The Group will appoint a minute Secretary annually, to take meeting notes and liaise with the Chairman, Management Committee and other organisations as necessary

## **10 Minutes & Agendas of Meetings**

Minutes, Agendas and Supporting Papers will normally be made available to all current members of the Group, usually at least one week prior to the meeting.

**Meetings will be advertised at least two weeks prior to the meeting.**

Minutes will be ratified for accuracy at the following meeting, with the Chairman signing those Minutes.

Copies of Minutes will be kept.

Copies of Minutes will be available to the Parish Council, and an update provided to each Parish Council Meeting under 'Representatives Reports' for acceptance.

## **11 Attendance**

**Members and interested parties are encouraged to attend meetings.**

## **12 Dissolution of the Group**

The Group may be dissolved by a motion carried by a majority of three quarters of the members thereof who are present and qualified to vote at a meeting convened for that purpose. Notices of such a meeting shall be in writing to all members of the Group and placed in a prominent place within the village at least one month before the date of the meeting.

Upon the carrying of a motion for dissolution by the requisite majority, the Group shall realise all its assets, and after the discharge of all liabilities, shall forfeit all residue to **Wray Trust**. Upon completion of such forfeiture, the Group shall be deemed dissolved.

## **13 The Constitution**

This Constitution supersedes all previous Constitutions relating to Leven in Bloom. The constitution may be amended at the Annual General Meeting of



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the Group. A copy of the Constitution shall be supplied to every member of the Group.

Signed ... *A. Dolan* ..... (Chairman)

Date March 2<sup>nd</sup> 2017